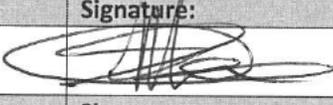
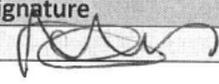


### WEEKLY DISASTER REPORTING TEMPLATE

<b>Name of Local office</b>	Johannesburg		<b>Quarter under review</b> <i>(Please tick)</i>	Q1 <input checked="" type="checkbox"/>	Q2 <input type="checkbox"/>	Q3 <input type="checkbox"/>	Q4 <input type="checkbox"/>		
<b>Date disaster reported to SASSA</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>						
	31	08	2023						
<b>Time disaster reported to SASSA</b> <i>(Time is based on a 24 hour system e.g. 19:30)</i>	AM								
<b>Reporting Entity / Individual</b> <i>(Who reported the disaster to SASSA?)</i>	Disaster Management ( [REDACTED] )								
<b>Contact Details of the reporting entity / Individual )</b>	<b>Tel/Cell Nr.</b>	081 509 9996							
	<b>E-mail:</b>								
<b>Date disaster responded to by SASSA</b>	<b>Day</b>	<b>Month</b>	<b>Year</b>						
	01	09	2023						
<b>Time disaster responded to by SASSA</b> <i>(Time is based on a 24 hour system e.g. 19:30)</i>	10:00								
<b>Number of households affected</b>	<b>Number of people affected</b>		<b>Number of deaths</b>						
	456		77						
<b>Site Visit Brief Observation (Nature of disaster) – Please be brief and to the point</b>									
Fire Disaster on multi-storey building in the inner city on corner Albert's and Delvers street in Johannesburg Marshall town building burned down in the early hours of the 31st of August 2023.									
77 fatalities were reported and 12 were south African and others were non documented people									
<b>Type of Intervention Required by Disaster Victims (Tick below):</b>									
<b>Humanitarian</b>	<input checked="" type="checkbox"/>	<b>School Uniform</b>	<input type="checkbox"/>	<b>Cash</b>	<input checked="" type="checkbox"/>	<b>Voucher</b>	<input checked="" type="checkbox"/>	<b>Others</b>	<input type="checkbox"/>
<b>Others (Summarize):</b> City of Johannesburg disaster management coordinated the incident and affected people were housed in 3 different shelters, Bezvelley community centre, Ekhaya Shelter and Impilo Shelter all affected people provided with Blankets, vanity packs, mattresses, clothes and daily meals. 57 Households were assist with food voucher of R2080 and those that lost family members from the total of 12 South African, 10 families were assistant with cash voucher of R4160 per 2 identified members from each family by Sassa									
<b>Date Scheduled for Providing Actual Interventions</b>			<b>Day</b>	<b>Month</b>	<b>Year</b>				
				09	2023				
<b>If interventions are scheduled to be rendered after 48 hours, reasons for delayed intervention must be provided below:</b>									
<b>Submitted by:</b>	<b>Job Title:</b>	<b>Name:</b>	<b>Signature:</b>		<b>Date:</b>				
	Senior Grant Administrator	Collen Majola			2023/10/04				
<b>Approved by</b>	<b>Job Title:</b>	<b>Name:</b>	<b>Signature</b>		<b>Date</b>				
	Team Leader	Dennis Moleki			2023/10/04				

**Note:**

- This document to be send to the district/regional office with all submissions to be send to the district and regional office
- Reporting template must be completed in full at all times – no spaces should be left blank
- This template must be store safely and readily available at all times for audit purposes